

# Shipton Parish Council

Minutes of Parish Council meeting 15<sup>th</sup> March 2017

|    |  | Action  |
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| 1  | <p><b>Members of the public forum</b></p> <p>A member of the Parish commented on the unfinished footpath by the A40 Frogmill Crossroads. It was agreed to follow up with Glos Highways, Bob Skillern, to find out when the works will be finished.</p> <p>Cllr Hodgkinson advised that a geotechnical survey on the old A40 road to Northleach, which has been closed for 17 months, has been undertaken and Highways are awaiting the results of this.</p> <p>Cllr Hodgkinson advised the Parish Council that there is funding available for Highways projects and following discussion it was agreed to look again at gates for each entrance to the village.</p> <p>A member of the parish commented on the poor condition of the telephone box and it was agreed to get quotes for repainting before the next meeting.</p> <p>Drainage on the corner by Shipton Sollars Manor is not good and floods with heavy rain. It was agreed to bring this to Highways attentions.</p> <p>The Chair gave thanks to the WI for their Spring Clean and it was noted that the village was looking much tidier.</p>   | <p>Cllr Hodgkinson to follow up with Highways</p> <p>Cllr Hodgkinson to follow up</p> <p>Clerk to arrange quotes</p> <p>Clerk to contact Highways</p> |
| 2. | <p><b>Apologies</b> –Lynn Hurley sent apologies. Emma Locke tended her resignation after the meeting. Lynn Hurley also tended her resignation after the meeting via email. Cllr Robin Hughes - Cotswold District Councillor also sent apologies</p> <p><b>Present:</b> Hugh Thurbon, Richard Brown, Paul Morrish, Emma Locke</p>   |   |
| 3  | <p><b>Agree last minutes</b> of meeting held in January 2017 – these were agreed and signed.</p>   |   |
| 4  | <p><b>Actions from last meeting</b></p> <ul style="list-style-type: none"> <li>Repairs to the pedestrian footpath over the ford in the village at Kilham Lane and have now taken place.</li> <li>It was noted that Lionel Waring (who the broken bench is in memory of) was an important member of the community and it was agreed to obtain quotes to repair this bench.</li> <li>Extra grit bin for Highbank area of the village – This has been approved and can be ordered in the new financial year, with the invoice to be sent to Glos Highways. It was noted that this must be placed on the main road through the village rather than the Highbank Lane which is a private road.</li> <li>The site in Kilham Lane which was being considered for affordable housing is no longer available. After discussion, it was agreed to approach GRCC about the land on Syreford Road again as a possibility.</li> <li>The Old Forge – derelict house in the village – there is an ongoing report on this property with contact trying to be established with the owner via solicitors etc. The Parish Council are now liaising with CDC about Environmental Health issues.</li> <li>There is still concern from local residents about the amount of building rubble appearing at the garages on Kilham Lane. The Chair will speak to Cllr Robin Hughes about this issue.</li> </ul> | <p>Quotes required</p> <p>Clerk to order grit bin in April</p> <p>HT to discuss with GRCC</p> <p>Ongoing</p> <p>HT to report to Cllr RH</p>           |
| 5  | <p><b>Community Transport Update</b></p> <p>Sandy Moller from Harris Ethical Ltd gave a presentation to the Parish Council to show how the community based scheme Parish Lift has been started when the 801 bus service was withdrawn.</p> <p>It is hoped that Shipton can become a model for the scheme and it was agreed to add links for the site (<a href="https://liftshare.com/uk/community/gloucestershire">https://liftshare.com/uk/community/gloucestershire</a>) to the village website.</p> <p>It is hoped that the Telephone Box in the village can be used as an Information Point and</p>  |   |

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|    | <p>everyone was encouraged to sign up to the scheme. There may be some funding available to enable this.</p> <p>It was agreed that Parish Lift will hold an information stand at the ShipFest on 15<sup>th</sup> July and the WI plant sale on 7<sup>th</sup> May.</p> <p>Discussion took place regarding the bus service which does run from the Frogmill towards Cheltenham and it was noted that lifts could be offered just from the village to this bus stop to enable passengers to travel to/from Cheltenham.</p> <p>Paul Morrish asked everyone to send any comments to him regarding bus shelter designs and placement.</p>   |   |
| 6  | <p><b>Security</b></p> <p>After a recent break in was thwarted in the village, discussion took place regarding the setup of a network of CCTV on roads into the village. It was agreed that this is a good topic for the village meeting but the general consensus in the room was that it is a good idea.</p> <p>The subject of Neighbourhood Watch was discussed and it was noted that in previous times there was not enough interest from residents.</p> <p>HT offered to obtain more information on the CCTV scheme before the village meeting.</p>   |   |
| 7  | <p><b>Sports Field Update</b></p> <p>Richard Bromwich advised the Parish Council that the lease has been prepared and presented to Charlton Rovers Football Club who have passed it on to their Legal advisor. It was noted that if the lease is approved there should be no further costs from the Parish Council solicitor and the recent invoice from them can now be paid as agreed previously. There was discussion regarding the existing power supply and alternative suppliers were discussed (Scottish and Southern rather than Western Power). This needs to be resolved before CRFC can sign the lease.</p> <p>As a show of commitment and goodwill, CTFC have offered to pay £250 towards the first rent to show good intent.</p> <p>It was noted that the Cricket Club would have been maintaining the grounds but as the club is not running for the forthcoming year the grass may remain uncut for several months and ad-hoc cutting may need to be organised.</p> <p>Thanks was given to Richard Bromwich for his continued hard work on the sports field. It was agreed to give approval to the recent enquiry about Air Rifle shooting on the sports field which should be able to carry on when the football club take over.</p> | <p>Clerk to send bank details</p> <p>PM to give permission to air rifle club</p>      |
| 8  | <p><b>Reading Room</b></p> <p>Several meetings have taken place and draft drawings of the revised layout of the Reading Room have been produced by a professional designer. It is hoped it will be possible to approach the community with these plans at the Village meeting in May.</p>  |   |
| 9  | <p><b>Playground</b></p> <p>A committee is in the process of being set up to take the playground project forward and it was noted that the Parish Council may need to find a solicitor to draw up a lease with Charles Baillie-Hamilton, who is the landowner offering the land next to the Reading Room. Neighbours on either side of the site have been consulted and it is hoped that funding for the playground can be secured by a combination of fund raising, grants and some of the work being undertaken by the village, with any excess funds required to come from the Public Works Loan raised mainly for the Reading Room, if required. It was agreed to show plans for the playground to the community at the village meeting in May.</p>  |   |
| 10 | <p><b>Finance</b></p> <p><b>Mowing</b></p> <ul style="list-style-type: none"> <li>It was agreed that M J Lewis will continue to cut the village grass as last year at the same cost.</li> <li>It was agreed to ask Mike Evans at Shipton Golf Course if a tractor could be borrowed for temporary grass cutting on the sports field if required (Charlie Robinson of the Cricket Club has offered to do this if available)</li> <li>It was agreed to ask M J Lewis to use a mower rather than a strimmer when possible</li> </ul> <p><b>Insurance</b></p> <p>Insurance renewal is due in June. It was agreed to continue with this as last year. There was discussion about Elder trees overtaking the walls by the Phone Box and HT offered to take these down.</p> <p>Payments approved</p>  | <p>Clerk to ask Golf Course. Clerk to remind MJL</p> <p>HT to undertake tree work</p> |

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|    | <ul style="list-style-type: none"> <li>• Clerk Pay – Dec to Feb £454.45</li> <li>• PATA payroll £17.50</li> <li>• A Eastwood – moles removal Sports Field £144.00</li> <li>• Emma Locke newsletter expenses £51.89</li> <li>• Solicitor Fees Sports Field Lease £2107.20</li> <li>• John Lewis PLC – laptop purchase £519.90</li> </ul>  |   |
| 11 | <p><b>Fund Raising</b><br/>The subject of a village fund was discussed as a few residents have expressed an interest in contributing to the village in bequeaths or donations. This will be discussed at the village meeting in May.</p>   |   |
| 12 | <p><b>Village Meeting</b><br/>Dates for the Annual Parish Council Meeting and Annual Village Meeting were agreed as follows:<br/><b>APCM -17<sup>th</sup> May 7.00pm Reading Room</b><br/><b>AVM -20<sup>th</sup> May – Time tbc Reading Room</b></p>  |   |
| 13 | <p><b>Gloucestershire Highways Liaison</b><br/>Richard Brown was nominated as the point of contact for any highways Issues and concerns should be sent to him to liaise with Glos Highways.<br/>The mobile speeding sign has been delayed and it is hoped it will be received soon.<br/>It was agreed to leave the old village sign posts in position for now as they may be useful for the speeding sign.</p> |   |
| 14 | <p><b>Any Other Business</b><br/>Power of Competence was discussed briefly and more information will be gathered for the next meeting</p>  |   |
|    | <p><b>Date for next meetings –</b><br/>Wednesday 17<sup>th</sup> May 2017<br/>Wednesday 16<sup>th</sup> August<br/>Wednesday 15h November<br/>All at 7pm in the Reading Room.</p>  | <p>Clerk to notify Cllrs Hughes and Hodgkinson asap</p> |