

Shipton Parish Council

Minutes of Parish Council meeting 23rd October 2019

		Action
	Meeting began at 19.00 at the Reading Room.	
	<p>Councillors present – Vice Chair: Ian Griffiths Peter Kealy Harry Chalkin Hazel McKinna</p> <p>14 members of the public were present including Reading Room Trustees.</p>	
1	Election of Peter Kealy as Chairman - elected and accepted.	
2	Apologies – no apologies received.	
3	Declaration of Interests on Agenda items by Councillors - Cllr Peter Kealy declared that he was a Trustee on the Reading Room committee.	
4	Local Councillors and visitors – on arrival, Cllr Paul Hodgkinson and Cllr Robin Hughes were welcomed to the meeting.	
5	Agree and sign the minutes of previous meetings 19 June and 31 July 2019 – agreed and signed.	
6	Confirmation of Hazel McKinna as acting Parish Clerk – confirmed.	
7	Confirmation of Ian Griffiths as Responsible Finance Officer – confirmed.	
8	<p>Members of the public forum</p> <ul style="list-style-type: none"> Empty properties in the village. Concerns were raised about Old Forge Cottage and the issue with trees. In addition, there were concerns that the property now posed a H & S hazard due to the state of dereliction and vermin. 	PC to follow up with Empty Property Officer
9	Reading Room update – a lively discussion took place about the process and methodology used for the recent village ballot regarding the Reading Room renovations and extension. Clarity is required.	IG to discuss further with CDC and GAPTC.
10	<p>A resolution to seek approval of the Ministry for Housing, Communities and Local Government to apply for a Public Works loan Board of £280,000 over the borrowing term of 50 years to help fund the Reading Room Renovation and Extension – the Chairman reiterated that the process used for the Reading Room ballot was fully compliant and the PWL application was supported by the village. The Parish Council fully supported the application for funding from the Ministry for Housing, Communities and Local Government.</p> <p>Addendum: Cllr Griffiths contacted GAPTC on 30 October 2019 who have confirmed again that the ballot was conducted in line with the correct processes and procedures and the result remains in force.</p>	
11	To empower Parish Council to appoint an independent quantity surveyor jointly with the Reading Room Trustees to oversee the renovation and extension project – supported.	
12	To receive the interim financial statement for the half year to 30 September 2019	

	Precept Income	17,600		
	VAT Refund	924		
	Total Income		18,524	
	Council Spending	430		
	Parish Clerk	724		
	Training	438		
	Village Upkeep	1,412		
	Capital Spending	326		
	Total Expenses		3,330	
	Surplus	15,194		
	Cash Surplus Brought Forward	8,851		
	Cash at Half Year End	24,045		
	Less Provision For PWL Oversight	(17,000)		
	Cash Surplus Carried Forward	7,045		
13	Payments to be authorised – agreed and authorised (mowing services, dog waste bags, GAPTC courses)			PC to arrange payments
14	Planning – it was noted that the planning application and LBC for Russet Cottage were just design variations and no further comments were necessary. It was agreed to publish planning guidelines on the village website for the community to refer to regarding planning applications in the village			Parish Clerk to publish
15	Update on cycle stands next to Frogmill bus stop – in hand with Gloucestershire Highways. Will be funded by the village.			
16	Security in the village – recent incidents in the village were discussed. Cllr Griffiths advised that he had contacted Bourton constabulary for advice and also to request patrol cars make a regular detour through the village. The village PCSO is Charlie Simons. Richard Brown advised that Smart water kits were still available. Maintenance of the path to the garage along the A40 was raised. This is a highways issue.			Parish Clerk to advise Highways.
17	Dates of future meetings – the next Parish Council meeting will be 27 January 2020. It was noted that formal Planning Meetings will be published on the village website/noticeboards.			Parish Clerk to action.

NB: Date change of next Parish Council meeting changed to 30 January 2020 at 19.30.
Venue is the Reading Room

Approved by Chairman: *Peter Kealy*

Date: 30 January 2020