

Shipton Parish Council

Minutes of Parish Council meeting - 26th August 2015

1	Public forum/Comments from Parishioners – none	Action
2	Apologies for absence All present. Hugh Thurbon(Chair), Richard Brown (Vice Chair), Paul Morrish, Lynn Hurley, Emma Locke.	
3	Declaration of Interests: None declared. Councillors were reminded to update any register of interest forms as necessary.	
4	Approval of the Minutes of the previous Meeting: These were agreed and signed by the Chair	
5	Matters arising from previous minutes and review of actions: <ul style="list-style-type: none"> • Sports Field dog waste bin – emptied • Emma Locke volunteered to keep village green bin stocked with bags • Follow up with Robin Hughes to ask if he spoke to his contact about Sports & Social Club bank account • Paul Morrish to ask Horticultural Club if they will look at planting around large village entrance sign • Road markings – as village has been recently resurfaced it was decided to follow this up at next meeting • Hugh Thurbon is the PC representative on the Reading Room committee and was able to comment that the present committee were very effective. The Reading Room committee have had a survey undertaken and are considering their options. It was agreed to ask the village what options they should look into. • It was agreed to write to Shipton Sollars Manor to advise the owner of the concerns about the condition of the perimeter wall. • Hugh & Paul agreed to put grit bins in place on Sunday 6th September 	EL to stock Clerk to ask RH PM to ask Hort Club Next mtg Next mtg Clerk to write HT & PM to arrange
6	Photos & Bios reminder Parish Councillors were reminded to send a photo and short bio for the village website to ensure parishioners know who is on the Parish Council	All to submit bios/photos
7	Parish Plan: <ul style="list-style-type: none"> • It was agreed to hold an open fortnight in the Reading Room (14th – 28th November) • All village groups will be incorporated. • Posters with comment cards will be put up in the Reading Room and the event will be advertised on the village website. • A First Aid training session will be organised during the 2 weeks. • The posters will be split into sections and co-ordinated as follows: Housing – Paul Morrish History of Village – Emma Locke Transport/Speed/Roads – Paul Morris and Richard Brown Sports Field – Dave Ayers Reading Room – Hugh Thurbon Social/Health – Lynn Hurley	EL to look into Facebook EL to design

	<p>of November</p> <ul style="list-style-type: none"> • A budget of £200 was agreed to cover costs of the Open Fortnight. • Possibility of a Fish & Chip night – organised by the Parish Council • Paul Morrish will talk to Susan Livesey about booking the Reading Room for a launch on 14th November • It was agreed to publicise in the Parish Magazine once details are confirmed. 	HT to talk to Susan Livesey
8	<p>Highways</p> <ul style="list-style-type: none"> ○ Street signs – Hugh agreed to contact Glos Highways concerning the possibility of street signs for the village and the associated costs. The Parish Council are in agreement that this would be a good idea as there are more deliveries now and it would be useful for emergency services. It was agreed to ask parishioners about this on the Parish Plan and include it on the poster for Roads in the Open Fortnight. ○ Speedwatch – There is only one camera now available from the Police and this must be booked well in advance. More volunteers are required to help with this. It was agreed to wait until after the results of the upcoming speed survey are published. ○ Litter – It was noted that Alison Johnson is a valuable member of our community who takes time to collect litter in the village regularly and it was agreed to write to her to thank her for her efforts. ○ Grit bin placement – Hugh Thurbon & Paul Morrish agreed to place these in the locations identified on the map submitted to Glos Highways before the delivery of winter grit (usually Sept/Oct). 	<p>Hugh to discuss with Bob Skillern.</p> <p>RB/PM to include on poster for roads</p> <p>Clerk to write on behalf of PC</p>
9	<p>Current Planning Applications</p> <p>Cornerways – comments have been submitted for this application. Discussion took place regarding Boldmere and the new access/driveway put in. Robin Hughes (CDC Councillor) had advised the Parish Council via email that as the access to the property is on an unclassified road, planning permission was not required, however the appropriate licence should be obtained from Cotswold District Council. It was agreed to write to the owner, Mr Jones, to ensure he has obtained this licence.</p>	Clerk to write on behalf of PC
10	<p>Formation of Subcommittee to discuss Housing Needs Survey results</p> <p>It was agreed to publish the results of the recent Housing Needs Survey on the poster for the Open Fortnight.</p>	PM to publish results
11	<p>Sports Field Water Usage</p> <p>Richard Brown has been in correspondence with Thames Water and has located the water meter for the Sports Field. It was agreed that Richard will liaise with The Cricket Club to take the reading of the meter after a 3 day period of non use at the sports field to eliminate the possibility of a leak. The Cricket Club have agreed to pay the latest large water bill.</p>	

12	<p>Finance</p> <p>There were several payment due to approval. All agreed and signed:</p> <ul style="list-style-type: none"> ○ Cricket Club donation to fencing £400 ○ The Point Ltd – mileage £32.40 ○ Wybone Ltd dog waste bags £64.61 ○ CDC housing needs survey £39.44 ○ Clerk Pay £410.80 ○ PATA £10.60 ○ J Lewis grasscutting £127.50 ○ S Livesay – website hosting £70.95 ○ PATA reminder £16.50 ○ Broxap Ltd grit bins (50% to be reclaimed) £981.60 	
13	<p>Shipton Manor Tree</p> <p>It was agreed that the Clerk will write to Mr Bond advising him to have the tree removed before any damage is caused.</p>	Clerk to write to Manor
14	<p>First Aid Training</p> <p>It was agreed to budget £175 for whole village training including VETS updated training. Paul Morrish to arrange.</p>	PM to arrange
15	<p>History of Shipton</p> <p>Emma Locke advised that she has spoken to some elderly residents of the village to get an overview of the history of the village. She had not identified any other road names.</p>	
16	<p>Newsletter</p> <p>It Was agreed to ask the Parish how often/by what means they would like to be issued with a newsletter from the Parish Council. This will be addressed in the open fortnight.</p>	LH to include in poster for Social part of open fortnight.
17	<p>Date of Next meeting.</p> <p>This was agreed as 18th November, 7pm in the Reading Room</p>	
	<p>Meeting concluded at 9.00pm.</p>	
	<p>Meeting got the Trustees of the charity for the Sports Field followed directly</p>	
	<p>A report from Dave Ayers of the Sports Field Committee was read out. Members of the committee are: Dave Ayres, Richard Bromwich, Pau Morrish and Ian Griffiths.</p> <ul style="list-style-type: none"> ○ Location of the sports field was brought up by a member of the parish but there is no discussion taking place with the committee about the possibility of finding a suitable swappable location in the the village ○ The possibility of a pedestrian crossing/bridge is still being discussed with Glos Highways. ○ The committee are looking at other organisations/ sports clubs etc. to use the sports field to enable it to become self funding within 5 years. ○ The Sports field will be a major factor in the parish plan and 	

	members of the committee will be available for comments during the open fortnight.	
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