

Shipton Parish Council

Minutes of Shipton Parish Council meeting 30th August 2017

	Members of the public Forum: none	
1	Apologies for absence All present. Also present: District Cllr Rbin Hughes and County Cllr Paul Hodgkinson.	
2	Declaration of Interest on agenda items None declared	
3	Agree and sign minutes of previous meeting – the minutes from the meeting held on 17 th May were agreed and signed as a true record.	
4	Actions from previous meeting and minutes <ul style="list-style-type: none"> Costs and possible location of Village gates was discussed. Cllr Hodgkinson advised that there may be money available in the next financial year and the current cost of these are £3,000 for two gates. After discussion, it was noted that as there are 4 routes into the village this was quite expensive. Other speed limiting measures are being investigated. Speed humps are now considered unsuitable by Glos Highways due to the environmental impact. There are some cherry trees growing on the verge opposite the telephone box which need removing as they are obstructing the view of the corner. Mike Harber has made an excellent job of repairing the notice board and the Clerk will pass on thanks from the Parish Council Training courses for new councillors to be booked Playground update – no location has yet been selected. It was agreed that as children already use the Village Green as an unofficial playground, this could be the best location and it was agreed to ask Playground designers to come out to inspect. Smartwater kits were distributed to households who registered. 	<p>PM to email Cllr PH with more info if required</p> <p>Clerk – liaise with John Lewis.</p> <p>Clerk Clerk</p> <p>PM to follow up</p>
5.	Mobility, Bus Shelter and Community Transport After much discussion and reviewing the costs involved to the Parish Council (£1132) the installation of a bus shelter at the Frogmill Bus Stop was voted for with the votes being cast in favour of the shelter (3:2). It was agreed to start a working group reporting to the Parish Council to try to help residents in need of help with transport. (ie- how many people need help to Cheltenham or to the bus stop). HT will co-ordinate this Group and JM and DB have put their names down as volunteers.	<p>PM to follow up</p> <p>HT to co-ordinate</p>
6	Planning Cllr Hughes advised the Parish Council that it is useful to submit comments to planning applications but objections must have substantive, valid planning reasons. It was agreed that the Parish Council submissions should reflect the views of the residents and not the personal views of Councillors. It was agreed to research any training courses aimed at dealing with planning issues from a Parish Council perspective. After discussion, it was agreed that two Parish Councillors will be allocated to each planning application received and they will undertake a site visit and engage in discussions with immediate neighbours. The current application is for 3 Manor Cottages, Kilham Lane and it was agreed that Richard Brown and Dick Bradford will co-ordinate this application	<p>Clerk and Cllr Hughes to look at training</p> <p>RB& DB to co-ordinate</p>
7	Highways and Road Safety PM has met with Bob Skillern of Glos Highways to discuss outstanding Highways issues in the Parish. No action has been taken yet on any issues and it was agreed that PM will email Cllr Hodgkinson to help chase up. New problems raised were: Footpaths alongside the A40 (towards the petrol station) are in a poor overgrown state, Overgrown borders on lane towards Crossroads, footpath overgrown across A40	<p>PM to email Cllr PH</p>

	<p>towards the Frogmill bus stop. It was agreed to concentrate on one priority to take to Glos Highways and it was agreed to make this priority safer pedestrian crossing at the A40/A436 traffic lights crossroads. This will be discussed in more detail at the next meeting.</p>	Next meeting										
8	<p>Standing Orders The Chair thanked Richard Brown for his work on the standing order documents and it was agreed that the template from GAPTC were too long for a small Parish Council. It was agreed to add a line stating new Councillors must attend a training course as soon as possible after joining. It was agreed that RB will circulate the amended Standing Order document and it can be reviewed again by email and adopted at the next meeting.</p>	RB to circulate										
9	<p>Risk Assessment and Finance Regulations It was agreed to review the Finance Regulations once the new cheque book account has been opened. Risk Assessment document will be review by all again by email and adopted at the next meeting.</p>	Next meeting										
10	<p>Reading Room Update Saturday 14th October will be the Reading Room Open Day when plans will be on display showing timescales for the refurbishment work. It is roughly estimated to cost £150,000 and it is hoped to raise £45,000 from grants, £35,000 from fund raising and £70,000 from a Public Works Loan. (this will add approximately £14 per band D property over 50 years). It was noted that there is a good, active committee at present as well as a subcommittee dedicated to fundraising.</p>											
11	<p>Sports Field Report Dick Bradford is the Sports Field co-ordinator and gave a report from the meeting with the CRFC and other interested parties. *See meeting report below. It was agreed to discuss the request to demolish all the current buildings current buildings with Mike Evans at the Golf Course, given his family connections with the property. Another meeting will take place in January 2018. Bike stands installed will be re-sited to the new bus shelter although CRAFC should be informed prior to their removal.</p>	See below PM										
12	<p>Budget and Finance It was noted that a grit bin is still outstanding for the bottom of Yew Tree Lane.</p> <p>Payments approved were:</p> <table border="0"> <tr> <td>· J Lewis grass cutting and extras</td> <td>£145.00</td> </tr> <tr> <td>· Clerk Pay – Mar to May</td> <td>£454.45</td> </tr> <tr> <td>· PATA payroll</td> <td>£12.50</td> </tr> <tr> <td>· JRB enterprises</td> <td>£259.80</td> </tr> </table> <p>Income VAT refund</p> <table border="0"> <tr> <td></td> <td>£461.85</td> </tr> </table> <p>It was agreed that ALL Parish Councillors will be signatories on the new TSB cheque account: Hugh Thurbon, Paul Morrish, Richard Brown, Julia Mangan, Dick Bradford and the Clerk Verna Spires It was noted that the Annual Return has not yet be received back from Grant Thornton.</p>	· J Lewis grass cutting and extras	£145.00	· Clerk Pay – Mar to May	£454.45	· PATA payroll	£12.50	· JRB enterprises	£259.80		£461.85	Clerk to purchase
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13	<p>Village Meeting review The Village meeting was held in the Reading Room on 20th May. The format involved speakers from various local interest groups combined with the Reading Room AGM and a social evening. It was agreed that as this was successful the same format will be used next May.</p>											
14	<p>AOB It was noted that the Ship Fest was successful with over £1000 being raised for the Sue Ryder charity.</p>											
15	<p>Dates of Next meeting Next meeting is scheduled for Wednesday 15th November at 7pm.</p>											

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SHIPTON SPORTS FIELD MANAGEMENT MEETING

TUESDAY 29 AUGUST 2017

Present:

Tom Price & Ian Courtney-Smith (CRAFC)
Charlie Robinson (Shipton Cricket Club)
Dick Bradford (Shipton Parish Council)

Apologies:

Gordon Bowers (CCCC)

Charlton Rovers AFC

- Grass has been well maintained though summer.
- Buildings and surroundings have been tidied up. Rat infestation is a problem - CRAFC will engage pest control.
- Solicitor has applied to Land Registry for registration in accordance with the lease. 6 month backlog and registration still awaited.
- Intention is to demolish large dilapidated building and replace with FA approved club building.
- Outline plans for new building drawn up but still considering size and method of construction. Intend to apply for planning permission soon.
- Lack of adequate funding for building may delay start - but field can still be used for juniors.
- It is unlikely that the field will be used in the forthcoming season except possibly for 'mini' players.

Shipton Cricket Club

- Most unlikely that field will be used for serious matches in the foreseeable future and Charlie Robinson has confirmed by email the following statement:
The cricket club are happy for the Charlton Rovers AFC to utilise the land formally known as 'the cricket square' for the use of playing football. The cricket club do not require the cricket square to be kept for the purpose of only playing cricket and are happy for the football pitches to incorporate the square'. >
- The block built store building is in poor condition and may need to be repaired or demolished in the near future.
- The future of the club will be discussed at the AGM in November.
- Regardless of the club's use of the field Charlie Robinson would like to remain involved and attend management meetings.

Cotswold Classic Car Club

- Gordon Bowers was not present but no issues regarding CCCC except the old pavilion (see below) were discussed.

General

- None of the buildings are insured.
- Dick Bradford is to establish whether it is an option to demolish the old pavilion (built 1935) or if it must be preserved.