

# Shipton Parish Council

Minutes of Parish Council meeting 30<sup>th</sup> MARCH 2016

		Action
	<b>Members of the public forum</b>	
	It was noted that the notice boards are getting quite scruffy and could do with a revamp. It was agreed to ask Carl Mapes who made the Hampen board for a quote for a new noticeboard (without doors). Budget allocated and approved for Clerk to authorise.	Clerk to contact C M
1	<b>Apologies</b> –Robin Hughes Cotswold District Councillor, Paul Hodgkinson, Glos County Councillor	
2	<b>Agree last minutes January 2016.</b> – these were agreed and signed	
3	<b>Matters Arising</b>	
	<ul style="list-style-type: none"> <li>It was agreed that the Clerk will contact Glos Highways to alert them to the poor state of Syreford Road – grit coming up off road.</li> <li>There is now a stockpile of grit in the North Farm farmyard for use in poor weather.</li> <li>Chair has been in contact with Claire McNee from CDC regarding road name signage. There will be an item on this at the next meeting but it seems the cost will be too high to undertake. It was agreed in the meantime to produce a map with ‘unofficial and official’ street names and post on the noticeboards.</li> <li>An additional Dog waste bin has been ordered by Cllr Robin Hughes from the Environmental Services budget.</li> <li>Telegraph Poles are still ongoing – nothing more to report.</li> <li>Paul Morrish has attended and been in touch with neighbouring parishes who seem keen to make contact. Paul asked for other councillors to attend when possible.</li> <li>Key to Village – no further action on this yet.</li> <li>Web Hosting – it was noted that the cost of the new village website will be met by the Transparency Fund following the Clerk's application.</li> <li>Reading Room Hire – it was noted that the cost of hire should be £5 per hour not £50 per year.</li> <li>Meetings – it was agreed that in future PC meetings would be held in January, March, May, August and November in order to better coincide with regular requirements such as precept setting.</li> <li>A letter of thanks had been received from Jean Woodrow for the rose which the PC had bought her.</li> </ul>	<p>Clerk to contact Highways</p> <p>Clerk to add to agenda Richard Brown to produce more maps for noticeboards</p> <p>Next meeting</p> <p>Clerk to revise calendar</p>
4	<b>Declaration of Interests.</b> none	
5	<b>Crossroads</b>	
	<p>A meeting was held on 7<sup>th</sup> March with the Chair, Martin Surl the Gloucestershire Police and Crime Commissioner, Paul Hodgkinson, Andrew Parker-Mowbray from Glos Road Safety Partnership and Bob Skillern from Highways.</p> <p>The Chair outlined the improvements put forward for the crossroads which include revisions to signage and traffic management as well as speed measures and enforcement by the Police. The restricted Highways budget is a factor and will mean that any agreed changes have to be prioritised in competition with other schemes. A contribution towards funding would need to come from the Parish Council and it was suggested that a figure of around £3,000 would be appropriate. It was agreed that all Councillors will consider the proposals outside the meeting and forward their comments to the Chair so that he can start negotiations with Gloucestershire Highways and the Police.</p>	All to contact Chair with thoughts
6	<b>Community Transport</b>	
	Lynn Hurley advised the Council that Cotswold Friends are based in Moreton in Marsh and extend their service to Northleach. Their service could be implemented in this area but there is a need for volunteer drivers. It was agreed that Lynn will liaise with Paul Morrish and Emma Locke to see if neighbouring Parishes could be involved and an item on this will be published on the website and circulated to residents.	Lynn, Paul and Emma to progress

7	<p><b>Communication</b></p> <p>It was agreed that the newsletter publication frequency will be flexible so that if there is anything to add after each meeting, a newsletter can be published. It was agreed to add a note about driving carefully due to frogs crossing.</p>	Emma to add to newsletter
8	<p><b>Finance</b></p> <ul style="list-style-type: none"> <li>Invoices were approved for payment. It was agreed that the Shipton Golf Course electricity invoice will be paid this time by the Parish Council but will be sent to the tenants (Cricket Club and Car Club) for payment thereafter in accordance with the terms of their license agreements.</li> </ul> <p>£193.95 – Golf Course electricity  £27.44 expenses for rose for Jean Woodrow  £51.31 – housing needs survey costs  £271.60 – Community Heartbeat defib and first aid training costs  £100 – Shipton Cricket Club refund towards water bill</p> <ul style="list-style-type: none"> <li>It was noted that the Insurance renewal is due in May and this can be discussed at the next meeting</li> <li>Grit bins should be added to the assets register for review at the next meeting.</li> <li>Sports Field costs should be monitored carefully</li> <li>John Lewis to continue with the grass cutting contract for a further 12 months</li> <li>GRCC annual subscription to be paid by the PC</li> <li>Grass cutting contracts were awarded to Cricket Club for sports field (£1200) and J Lewis for village grass cutting (£60 per cut).</li> </ul>	<p>Clerk to add to agenda</p> <p>Clerk to pay</p> <p>Clerk to advise</p>
9	<p><b>Cotswold Devolution</b></p> <p>No further action is required from the Parish Council yet and this will be discussed (if necessary) at a future meeting.</p>	
10	<p><b>Sports Field Water</b></p> <p>Chair has had 4 meetings with Thames Water concerning the apparent leak from the water pipe and resulting high bills. As the Sports Field is considered by Thames to be a business user all costs associated with the repair of the supply would be charged to the Charity. As the investigation work would cost around £1,000/day and could take two weeks this was considered a non starter. Thames had suggested that as the pipe has already passed its expected lifespan repair was not a sensible option, and an alternative supply route, avoiding the main A436 had been designed which would require the active consent and support of the Frogmill.</p> <p>In the short term if the toilets were required the stop cock will need to be turned on at the meter and turned off again immediately after use.</p> <p>Discussion took place regarding the Golf Course water which is privately supplied from a bore hole and also the Frogmill supply which may offer the opportunity to tap into near the Coach House. It was agreed that Richard Bromwich from the Sports Field Committee will talk to the Golf course to see if they can help. If an agreement cannot be reached with the Golf Club Paul Morrish will write to the new owners of The Frogmill (closed at present) – Brakespear to discuss using their supply, with a deduction meter.</p>	<p>Richard Bromwich to talk to Mike Evans.  Paul Morrish to write to Brakespear if necessary</p>
11	<p><b>Affordable Housing</b></p> <p>Anwen Hughes the CDC Housing Enabler has passed the housing proposal at the Sports Field to CDC planning department who are considering it. There is no further news yet and this will be discussed at the next meeting if there is any progress</p>	Next meeting
12	<p><b>Reading Room Committee Update</b></p> <p>Chair reported to the Council as cross-member for Reading Room Committee/Parish Council that an architect has met with the committee (free of charge) and options for the future are being considered. Significant repairs are required and the Committee is considering what if any additional improvements to the facilities may be appropriate to be carried out at the same time. Funding for this may be met with fund raising, grants and the possibility of a Public Works Loan which the Parish Council would have to take out repayable interest free via the Parish Precept. It was agreed that any plans would need to be published to the Village for review and comment before any work could commence. The idea of a Public Works loan was considered a good way forward to make up any shortfall in funding, on condition that residents were clearly in favour of the proposed works.</p> <p>An event may be organised in the summer for Charity and Reading Room funds. Paul Morrish will liaise with the organisers.</p>	Paul Morrish to liaise with organisers of event
13	<p><b>Date for next meeting –</b></p>	

Wednesday 18 <sup>th</sup> May will be the Annual Meeting for the Parish Council and the Annual Village meeting will be held on Saturday 21 <sup>st</sup> May in conjunction with the Reading Room Committee AGM and a village social.	
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### **Meeting of the Shipton Sports Field Charity**

As sole Trustee of the Charity the Parish Council received a report from Richard Bromwich who is leading the Steering group in the absence of Dave Ayers.

Mr Bromwich reported the following:

- ⑩ A meeting of the Steering group had been held on 29<sup>th</sup> February and Steve Cooke has agreed to join.
- ⑩ Following the feedback from the Parish Plan exhibition and comments from Neighbouring Parishes, it is clear that currently there is insufficient local support at present to apply for Lottery or Sport England grants to improve the facilities.
- ⑩ The use of the field as a helicopter base for the Cheltenham Festival did not materialise as there was little demand for the scheme operated by The Kilkenny Inn this year. This may change in future with the reopening of the Frogmill.
- ⑩ The use of the field as a park and ride location appears to be a non-starter as Pulhams are not interested in following up the idea.
- ⑩ The Steering Group is in discussions with the 2000 Trees Festival promoter with a view to including it as an additional venue for car parking and camping.
- ⑩ The idea of getting the field certified as a Caravan Club location will need to wait until a secure water supply can be reinstated, and possibly the electrical supply uprated.
- ⑩ RB will make contact with Gordon Bowers from the Cotswold Classic Car Club in order to discuss possible ideas for the future development of activities at the ground.
- ⑩ The success of the car boot sale last year was indicative of the possibilities that this might offer in the future, and it was thought well worth following up.
- ⑩ It was agreed that at present the asset is just a field albeit one which makes a significant call on the Parish Council funds. The clear objective is to find ways to expand the activities available, the facilities and useage by local residents in order to develop an income stream from the asset.