

Shipton Parish Council

DRAFT Minutes of Parish Council meeting 30th January 2020
The Reading Room, Shipton Oliffe.

		Action
	Meeting began at 19.30	
	<p>Councillors present - Peter Kealy - Chairman Ian Griffiths - Vice Chairman/RFO Harry Chalklin Hazel McKinna - Acting Parish Clerk</p> <p>5 members of the public were present including some Reading Room Trustees.</p>	
1	Declaration of Interests on Agenda items by Councillors – NONE	
2	Apologies for absence – Councillor Paul Hodgkinson	
3	Welcome to and reports from Local Councillors – Councillor Robin Hughes was welcomed. He advised that there was nothing new to report other than times had changed for CDC's Planning and Full Council Meetings. Details can be found on CDC website.	
4	Members of the public forum – Paul Morrish mentioned Gloucestershire's draft transport plans and how they weren't designed to help small villages. PM sits on a local cycle committee and advised that a proposal had been created to open unused railway tracks as cycle ways. E.g. 25km between Andoversford and Kingham.	
5	Agree and sign the minutes of previous meeting 23rd October 2019 – agreed and signed.	
6	<p>Actions from previous meeting – these were covered during the meeting</p> <p><i>Point 8 - Empty properties in the village – Old Forge Cottage. Empty properties officer is aware. The Parish Clerk will be writing once again to Mr Moon (based on previous correspondence).</i></p> <p><i>Point 9 - Reading Room update. Clarity on the methodology used for the ballot and disclosure of pecuniary interests in the Reading Room project – to be covered in Point 8 on the agenda this evening.</i></p> <p><i>Point 14 - Planning guidelines – these will be posted on the Village website after circulation to residents via email with a covering letter.</i></p> <p><i>Point 16 - Maintenance of the path to the garage – covered in Point 13 on tonight's agenda</i></p>	
7	<p>Reading Room update – The Chair of Trustees for the Reading Room confirmed that they had been successful securing a grant from DEFRA's Village Hall Improvement Grant (£64k). A stage 2 submission had been made to The Summerfield Trust and a submission to the CDC Community Projects Fund is imminent. Further applications to Garfield Weston and Bernard Sunley were in progress.</p> <p>The application to change from a Registered Charity to a Charitable Incorporated Organisation (CIO) has been approved by the Charity Commission. The new number is 1187145. The next step is to register the transfer of the building and adjacent land to the new CIO with the Land Registry.</p> <p>A meeting with the CEO of GAPTC was imminent (14/2/20) to further discuss the PWL. This would be attended by two Trustees and two Councillors and the application would be made by the Parish Council. The Trustees are also waiting to hear back from Dowdeswell</p>	

	<p>about the tree felling. The construction is likely to take about 6 months and as soon as a start date is known – the trustees will advise the village.</p>	
8	<p>Statement update on Declaration of Pecuniary Interests and validity/compliance of the Reading Room ballot - Cllr Griffiths contacted GAPTC on 30 October 2019 who have confirmed again that the ballot was conducted in line with the correct processes and procedures and the result remains in force. Cotswold District Council have also subsequently confirmed that Councillors Kealy and Griffiths have no declarable pecuniary interest in the Reading Room. Therefore, the resolution still stands.</p>	
9	<p>Agree and approve the unchanged precept requirement for 2020/21 – It was proposed and agreed to continue with the unchanged precept arrangement, with less Parish Council expenditure anticipated. Working cash surplus currently stands at £5.6k.</p>	
10	<p>Planning Applications – NONE. There are no outstanding applications requiring comments.</p>	.
11	<p>Finance</p> <ul style="list-style-type: none"> • Update on new signatories – Lloyds Bank have been extremely slow implementing the new changes. Cllr McKinna now added but awaiting confirmation about Internet banking. Cllr Chalklin's application needs to be chased. • Current financial position is positive. Expenditure is in line with the forecast. • Possible forthcoming expenditure: <ul style="list-style-type: none"> - Poo bags in April - Remedial work around the Village Green (see Point 12) • Payments to be authorised: <ul style="list-style-type: none"> - Cycle stands next to the Frogmill bus stop (£124.78) 	Parish Clerk to discuss with Cllr HC.
12	<p>To discuss, consider and agree potential solutions relating to the erosion of the village green verges which is owned by the Parish Council – To be reviewed by Highways when the cycle stands are collected. Remedial work will only be considered after the Reading Room extension is completed. Erosion of the verges near the traffic lights and Solers Manor was also noted.</p>	To be reviewed with Highways
13	<p>Highways meeting update :</p> <ul style="list-style-type: none"> - <i>Kilham Lane parking and traffic issues – Highways have agreed to erect the appropriate signage (Unsuitable for HGV's) at the top on the A40 and also paint white lines on both sides for about 15m so that people can see how narrow it is.</i> - <i>clearance of pathway from traffic lights to garage on A40. Highways visited the pathway in December when Kilham Lane was discussed. The Parish Council are awaiting an update/agreed actions as well as an update on repairing the steps by the telephone box.</i> 	Parish Clerk to chase
14	<p>To discuss and consider the need for more green public bins in the village –there is only 1 green bin between the Church and High Trees and 3 red bins. Cllr Hughes advised that it was difficult to upgrade communal bin collections with CDC contractors. Cllr Chalklin said he would follow this up with CDC.</p>	Cllr Chalklin
15	<p>Dates of next meeting – this is currently scheduled for Monday 18th May 2020. However, it was agreed there needed to be a meeting in March and subsequently decided that one would be held on 30 March 2020. Venue -Reading Room 19.30</p>	

Meeting ended at 20.10

Approved by Chairman:

Peter Kealy

Date :