

Shipton Parish Council

Minutes of Extra Ordinary Budget setting Parish Council meeting - 7th January 2015

		Action
1	<p>Members of the Public forum –</p> <ul style="list-style-type: none"> • Goal net broken on village green. Would the Parish Council be in a position to replace/repair as it is a nice asset for the village children? • Road and path sweeping needs to be undertaken but it was appreciated that Glos Highways had done this earlier in the year but the un seasonable weather had meant that it was not as clear as previous years. • Comments made about good work by Glos Highways patching Syreford Road. Agreed to thank Glos Highways 	<p>HT to look at repairing goal “</p>
2	<p>Apologies for absence none</p>	
3	<p>Delcaration of Interests: None declared.</p>	
4	<p>Approval of the Minutes of the previous Meeting These were agreed and signed by the Chair</p>	
5	<p>Matters arising from previous minutes and review of actions</p> <ul style="list-style-type: none"> • Correspondence with Mr David Bloxham – Chair noted that there were 4 emails to Mr Bloxham that had foe unanswered, not 5 as previously noted. Mr Bloxham is not a signatory on the account and the 2 signatories are now deceased – therefore the bank is unable to release any funds. Chair advised that there are meetings coming up with the bank and Mr Bloxham and more details should be forthcoming soon. It was noted that the Chair has contacted a solicitor who may work on behalf of the Parish Council but as yet there has been to charges incurred. • Info about the VETS scheme will be forwarded to Lynn for Hampen residents. • Advise Frogmill of defibrillator • Update the insurance to advise of defibrillator and check what is/is nor covered on insurance (thought to be liability only) . • It was agreed to update the current risk assessment to add the health of the trees that stand on the village green area following emergency work required on the Horse Chestnut tree by the Phone Box. • Classic Car Club are holding an open day on 19th July and it is hoped that the village can be involved 	<p>Follow up at next meeting</p> <p>Paul to forward info “ Clerk “</p>

6	<p>Finance Issues etc</p> <ul style="list-style-type: none"> • Third quote required for grass cutting on sports field • Estimates show that the end of year balance will be approx. £7000. This is in line with national best practice to hold a reserve roughly equivalent to the annual income. • It was agreed that the Contingency Fund should be a percentage of the budgeted amount in other headings and used solely to fund unforeseen overspends. All income not specifically allocated will be placed in the Unallocated Reserve. • Budget figures (attached) were provisionally agreed. • Assumption made that no payment will be made to the Reading Room in the 14/15 financial year. It will be open to the Reading Room committee to apply for further support as and when they are in a position to make a case. • It was noted that as the Parish Council are the sole trustees of the dormant Sports Field Charity a Board will be formed to act on behalf of the Parish Council in developing plans for the sports field and managing and maintaining the facilities and infrastructure. It will include at least one member of the Parish Council and report to the Council at each of its public meetings. One objective will be for the sports field to become financially self-sufficient over the next five years through income from hiring out the facilities and other events. It was noted that it is easier for a Charity to obtain grant funding. Details will be discussed at the next meeting • It was unanimously agreed to not raise the precept. • It was agreed to ask if the PC represent good value in the Parish Plan questionnaire. Future meeting dates also to be added to questionnaire. • If any costs may be incurred for legal fees or any item from the questionnaire, a meeting would need to be called before any expenditure could be agreed. • Agreed expenditure since last meeting: PATA payroll £10.50 Clerk pay £433.00 K Dighton (tree work) £560.00 	<p>Clerk to chase quotes</p> <p>Move to next meeting</p> <p>Paul to add to questionnaire</p> <p>Move to next meeting</p>
7	<p>Any other business</p> <ul style="list-style-type: none"> • It was agreed to put posters up in village to advertise the next Parish Council meeting and to put meeting dates on website in order to advise as wide an audience as possible. 	<p>Clerk/councillors to advertise</p>
8	<p>Future meeting dates</p> <p>18th February 2015 – 7pm 20th May (TBC) elections and Annual General meeting time to be confirmed 16th September 2015 – 7pm 18th November 2015 – 7pm 17th February 2016 – 7pm 18th May 2016 – 7pm</p>	