

Shipton Parish Council

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Minutes of General Meeting

Held by virtual means on Thursday 18th March 2021, 19:30

Councillors present: Cllrs Kealy (Chairman), Griffiths, Chalklin and McKinna. Cllr Hawley post co-option.

- 210318/1** **Chairman's Opening Remarks:** Cllr Kealy welcomed everyone to the meeting and expressed that he was looking forward to being able to hold face to face meetings in person as lockdown restrictions are relaxed and the Reading Room renovations are completed. Mention was given to the next Shipfest.
- 210318/2** **Apologies:** Cllr Paul Hodgkinson sent his apologies but advised that his weekly updates should keep residents updated with his news.
- 210318/3** **Declarations of Interest:** None for this meeting.
- 210318/4** **Minutes of Previous Meetings:** Draft minutes of the General Meeting held on 21st January 2021 were approved and signed by Chair, Cllr Kealy.
- 210318/5** **Co-option of new Councillor:** SPC have invited Emma Hawley onto the Council by means of co-option. EH confirmed her acceptance of the position and was welcomed onto the Council. The Parish Clerk confirmed that she would process all of the required documentation in due course.
- 210318/6** **Highways Update:** A report on Highways was received from Cllr Chalklin. Thanks were given to the property owners of Shipton Manor and Shipton Sollars Manor for cutting back ivy along their walls facing the public footpath. Pothole filling in the Village was also mentioned. Of note, was Cllr Chalklin's recommendation for another green waste bin in the Village. Ubico will install a bin for £60.00 plus VAT if SPC purchased a new bin or £210.00 plus VAT if it was installed and provided by CDC. Council agreed to seek residents' opinion on the location (by the Village Hall, in Shipton Solers or by Bee's Lane ford). Cllr Chalklin was thanked for his report and recommendations.
- 210318/7** **Reading Room Update:** A report was received from the Chair of the Reading Room Trustees about the renovation project. The tender process was outlined, and it was confirmed that Notification of the Project had been published on the Government Procurement portal as required. Two viable contractors were issued with the formal Tender Pack and the PM analysed each submission before making a recommendation for the Trustees to consider. As a result of the evaluation of both contractors against a previously agreed set of selection criteria, Snape Contracting Ltd was awarded the contract. A JCT Intermediate contract was signed by both parties and the PWL has been passed from the PC to the Reading Room. Please note that this has been split across four bank accounts to ensure it is protected by the FSA £85k limit. The Chair confirmed that money from the four grants was also in hand, payable on presentation of the invoices/receipts.
- 210318/8** **Planning Application Update:**
21/00588/FUL and 21/00589/LBC Brookford Cottage, Shipton Oliffe, GL54 4JF. Alterations to dormer window, re-roofing and associated repairs and alterations to replacement of porch, alterations to dormer window and repointing(retrospective). SPC support this application and hope the owner can live in the property asap for their own enjoyment. The PC will be confirming this support to CDC.
- 210318/9** **Finance Update:** RFO Cllr Griffiths reported on the current financial status of SPC. PC spending to date in the year ending 31 March 2021 is £5,492 and £280k has been received through the PWL and gifted to the Reading Room. The annual precept is now £15,600 down from £17,600 last year. The current financial status is:

AVAILABLE FUNDS	£	£
Cash at Bank	34,685	
Precept 2021-22	15,600	
VAT Refund	245	
TOTAL		50,530
AVAILABLE FUNDS LESS		
Loan Repayment	8,626	
Project Manager	13,793	
PC Spending	5,500	
ANTICIPATED COSTS		27,919
EXPECTED SURPLUS		22,611
Retained Funds	15,600	
PC Surplus Available	7,011	
TOTAL		22,611

210318/10 Correspondence Received: NONE

210318/11 Date of next meeting: TBC (May 2021)

Meeting closed at 20:00

Signed: *Pete Kealy (Vice Chair)*

Date: 26th August 2021